


City, Village, and Township Revenue Sharing and County Incentive Program Certification

Issued under authority of 2017 Public Act 107. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for City, Village, and Township Revenue Sharing or County Incentive Program payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made available to the public a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report as required by 2017 Public Act 107. The local unit must include in any mailing of general information to its citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office.
2. Submit to Treasury a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report.

This certification, along with a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report, **must be received by December 1, 2017**, (or the first day of a payment month) in order to qualify for that month's payment. Postmark dates will not be considered. For questions, call 517-373-2697.

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name City of West Branch		Local Unit County Name Ogemaw	
Local Unit Code 652020		Contact E-Mail Address clerktreasurer@westbranch.com	
Contact Name John Dantzer	Contact Title Clerk/Treasurer	Contact Telephone Number (989) 345-0500	Extension
Website Address, if reports are available online www.westbranch.com		Current Fiscal Year End Date 6/30/2018	
PART 2: CITIZEN'S GUIDE			
Check any of the following that apply:			
<input checked="" type="checkbox"/> The local unit has elected to use Treasury's online Citizen's Guide to comply with the legislative requirements. Therefore, a copy of the Citizen's Guide will not be submitted to Treasury.			
<input type="checkbox"/> The local unit does not have any unfunded pensions or other post employment benefits (OPEB).			
PART 3: CERTIFICATION			
<i>In accordance with 2017 Public Act 107, the undersigned hereby certifies to Treasury that the above mentioned local unit 1) has produced a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report and 2) will include in any mailing of general information to our citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office. The Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report are attached to this signed certification, unless otherwise noted in Part 2.</i>			
Chief Administrative Officer Signature (as defined in MCL 141.422b) 		Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) Heather Grace	
Title City Manager		Date 11/21/2017	

Completed and signed form (including required attachments) should be e-mailed to: TreasRevenueSharing@michigan.gov.
If you are unable to submit via e-mail, fax to 517-335-3298 or mail the completed form and required attachments to:

Michigan Department of Treasury
Revenue Sharing and Grants Division
PO Box 30722
Lansing MI 48909

TREASURY USE ONLY		
CVTRS/CIP Eligible Y N	Certification Received	Citizen's Guide Received
Performance Dashboard Received	Debt Service Report Received	Projected Budget Report Received
Final Certification	CVTRS/CIP Notes	

Performance Dashboard

Local Unit Name: City of West Branch
Local Unit Code: 652020

	2016	2017	Trend	Performance
Fiscal Stability				
Annual General Fund expenditures per capita	\$578	\$637	↑10.1%	Negative
Fund Balance as % of annual General Fund expenditures	89.7%	99.3%	↑10.7%	Positive
Unfunded pension & OPEB liability, as a % of annual General Fund revenue	84%	127%	↑50.8%	Negative
Debt burden per capita	\$3,826	\$3,745	↓-2.1%	Positive
Ratio of pensioners to employees	0.88	1.31	↑48.8%	Negative
Number of services delivered via cooperative venture	8	8	→ 0.0%	Neutral
Economic Strength				
% of community with access to high speed broadband	100%	100%	→ 0.0%	Neutral
% of community age 25+ with Bachelor's degree or higher	18%	18%	→ 0.0%	Neutral
Public Safety				
Violent crimes per thousand	12	12	→ 0.0%	Neutral
Property crimes per thousand	53	59	↑11.4%	Negative
Traffic injuries or fatalities	53	57	↑ 7.5%	Negative
Quality of Life				
Miles of sidewalks and non-motorized paths/trails as a factor of total miles of local/major roads & streets	1.13	1.13	→ 0.0%	Neutral
Percent of General Fund expenditures committed to arts, culture and recreation	3.8%	4.1%	↑ 7.3%	Neutral
Acres of parks per thousand residents	2.3	2.3	→ 0.0%	Neutral
Percent of community being provided with curbside recycling	0%	0%	→ 0.0%	Neutral

Debt Service Report

Local Unit Name: City of West Branch
Local Unit Code: 652020
Current Fiscal Year End Date: 6/30/2017

Debt Name: Water Debt
Issuance Date: 7/29/2009
Issuance Amount: \$975,000
Debt Instrument (or Type): Revenue Bond
Repayment Source(s): Customer Usage

<u>Years Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Loan balance</u>
2017	\$ 40,000	\$ 36,015	\$ 76,015	\$ 695,000
2018	\$ 45,000	\$ 34,055	\$ 79,055	\$ 650,000
2019	\$ 45,000	\$ 31,850	\$ 76,850	\$ 605,000
2020	\$ 50,000	\$ 29,645	\$ 79,645	\$ 555,000
2021	\$ 50,000	\$ 27,195	\$ 77,195	\$ 505,000
2022	\$ 55,000	\$ 24,745	\$ 79,745	\$ 450,000
2023	\$ 55,000	\$ 22,050	\$ 77,050	\$ 395,000
2024	\$ 60,000	\$ 19,355	\$ 79,355	\$ 335,000
2025	\$ 60,000	\$ 16,415	\$ 76,415	\$ 275,000
2026	\$ 65,000	\$ 13,475	\$ 78,475	\$ 210,000
2027	\$ 65,000	\$ 10,290	\$ 75,290	\$ 145,000
2028	\$ 70,000	\$ 7,105	\$ 77,105	\$ 75,000
2029	\$ 75,000	\$ 3,675	\$ 78,675	\$ 0
	<u>\$ 735,000</u>	<u>\$ 275,870</u>	<u>\$ 1,010,870</u>	

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Projected Budget Report

Local Unit Name: City of West Branch
 Local Unit Code: 652020
 Current Fiscal Year End 6/30/2018
 Fund Name: General Fund

REVENUES	Current Year Budget	Percentage Change	Year 2 Budget	Assumptions	
Property Taxes	\$ 979,314	1 %	\$ 989,107	Slight increase due to property values rising from recession values	
Other Taxes - Refuse	\$ 188,232	%	\$ 188,232		
State Revenue Sharing	\$ 192,295	%	\$ 192,295		
Federal Revenue	\$ 2,000	%	\$ 2,000		
Fines & Fees	\$ 188,910	%	\$ 188,910		
Licenses & Permits	\$ 8,200	%	\$ 8,200		
Interest Income	\$ 2,150	%	\$ 2,150		
Grant Revenues	\$ 60,000	%	\$ 60,000		
Other Revenues	\$ 19,350	%	\$ 19,350		
Interfund Transfers (In)	\$ -	%	\$ -		
Total Revenues	\$ 1,640,451		\$ 1,650,244		
EXPENDITURES					
General Government	\$ 638,082	1 %	\$ 644,463		Slight increase for estimated rise of the costs in goods and services
Police and Fire	\$ 521,368	%	\$ 521,368		
Other Public Safety	\$ 8,095	%	\$ 8,095		
Roads	\$ -	%	\$ -		
Other Public Works	\$ 320,111	%	\$ 320,111		
Airport	\$ 49,069	%	\$ 49,069		
Community & Economic D	\$ 16,638	%	\$ 16,638		
Recreation & Culture	\$ 80,383	%	\$ 80,383		
Capital Outlay	\$ -	%	\$ -		
Debt Service	\$ 7,500	%	\$ 7,500		
Other Expenditures	\$ 19,823	%	\$ 19,823		
Interfund Transfers (Out)	\$ 37,044	%	\$ 37,044		
Total Expenditures	\$ 1,698,113		\$ 1,704,494		
Net Revenues (Expense)	\$ (57,662)		\$ (54,250)		
Beginning Fund Balance	\$ 1,321,705		\$ 1,264,043		
Ending Fund Balance	\$ 1,264,043		\$ 1,209,793		

Commentary: